

**Newaygo County Mental Health
Minutes of the Regular Meeting
May 8, 2025
10:01 a.m.**

Call to Order/Welcome/Prayer

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair DeLaat at 10:01 a.m. on Thursday, May 8, 2025 in the Board Conference Room.

Member Twing opened the meeting with prayer.

Roll Call

Members Present: Sarah Boluyt, Kathy Broome, Ken DeLaat, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Wayne Mast, Helen Taube and Sue Twing

Members Excused: Michelle Petz, Tonya Prewitt, Lori Schultz

Others Present: Carol Mills, CEO; Jeff Labun, COO; Shannon Woodside, recording secretary, and Bill Hirschman (Zoom)

Communications from the Public

Chair DeLaat presented Director Mills with her longevity award for 28 years with NCMH. Member Kellerman shared a flyer for a boy's ranch for troubled teens. This will be passed onto our Director of Youth and Family Services.

Approval of Agenda

Motion by Member Kolk, supported by Member Mast, to approve the agenda as presented. No discussion; motion carried unanimously.

Approval of Regular Minutes

Motion by Member Mast, supported by Member Boluyt, to approve the minutes of the Regular Board meeting of April 10, 2025 as presented. No discussion; motion carried unanimously.

Election of Officers

Per the minutes of the Executive Committee meeting on April 29, 2025, nominations for election of officers resulted in the following:

Chair: Ken DeLaat

Vice-chair: Sue Twing, Sarah Boluyt, Catherine Kellerman, Bryan Kolk

Secretary: Kathy Broome, Sarah Boluyt, Catherine Kellerman, Helen Taube

Treasurer: Sarah Boluyt, Kathy Broome, Catherine Kellerman, Helen Taube

Chair

Chair DeLaat requested nominations from the floor three times for the Office of Chair. None received. Nominations were closed.

Motion by Member Kolk, supported Member Mast, to nominate Member DeLaat as Chair. Motion carried unanimously.

Vice-chair

Nominations for Vice-chair were presented: Members Twing, Boluyt, Kellerman and Kolk. Members Boluyt, Kolk and Kellerman withdrew their names from the nominations.

Chair DeLaat requested nominations from the floor times three for the office of Vice-chair. None received. Nominations were closed.

Motion by Member Boluyt, supported by Member Broome, to nominate Member Twing as Vice-chair. Motion carried unanimously.

Secretary

Nominations for Secretary were presented: Members Broome, Boluyt, Kellerman, Taube. Members Boluyt and Taube withdrew their names from the nominations.

Chair DeLaat requested nominations from the floor times three for the Office of Secretary. None received. Nominations were closed.

Roll call vote for Secretary:

Boluyt: Broome
Broome: Broome
DeLaat: Broome
Kellerman: Broome
Kolk: Broome
Koopmans: Broome
Mast: Broome
Taube: Kellerman
Twing: Broome

Broome: 8 votes
Kellerman: 1 vote

Member Broome elected as Secretary.

Treasurer

Nominations for Treasurer were presented: Members Boluyt, Broome, Kellerman and Taube. Members Taube and Broome withdrew their names from the nominations.

Chair DeLaat requested nominations from the floor times three for the Office of Treasurer. None received. Nominations were closed.

Roll call vote for Treasurer:

Boluyt: Boluyt

Broome: Boluyt
DeLaat: Boluyt
Kellerman: Boluyt
Kolk: Boluyt
Koopmans: Kellerman
Mast: Boluyt
Taube: Kellerman
Twing: Boluyt

Boluyt: 7 votes
Kellerman: 2 votes

Member Boluyt elected as Treasurer.

Presentation

Bill Hirschman presented on 2024 Financial Audit for Newaygo County Mental Health. Questions were addressed.

Directors Update

Reviewed Director Mills written report with questions addressed.

Executive Committee

Reviewed minutes from April 29, 2025.

Staff Request for Leave of Absence

Motion by member Boluyt, supported by Member Broome, to approve an unpaid leave of absence for the birth of a child starting on or around May 22, 2025 and ending on July 3, 2025 for Ashley Marr. Discussion took place; motion carried unanimously.

CMHA Voting Delegates

Motion Member Broome, supported Member Mast, to appoint Member Taube and Member Koopmans as voting delegates as the Community Mental Health Association of Michigan 2025 Summer Conference.

No meeting scheduled.

Finance

Check Register, Cash Statement, Budget to Actual, Medicaid Revenues and Paid Eligibles were reviewed with inquiries addressed by Jeff Labun, COO.

Policy Committee

No meeting scheduled.

Recipient Rights

Next meeting is May 12, 2025 at 10:00 a.m.

Client Advisory Committee (CAC)

Reviewed minutes from March 27, 2025.

Next meeting is May 22, 2025 at 12:30 p.m. Lunch will be at 12:00 p.m.

Promotion & Education Committee

Reviewed minutes from April 29, 2025. Discussion took place on the following:

- Billboard – reviewed proof and changed the wording to Need Help, Reach Out
- Billboards will be on M-37 in opposite directions, May 19 – June 15

No meeting scheduled.

Mid-State Health Network (MSHN)

No update.

Community Mental Health Association (CMHA)


No update.

Communications from the Public

No communication from the public.

Adjournment

Motion by Member Mast, supported by Member Kolk, to adjourn at 11:38 a.m.



Ken DeLaat, Chair



Kathy Broome, Secretary